

# WIE Planning Meeting Agenda & Minutes – August 31, 2009

**In Attendance:** Liting, Amine, Lesley, Crystal, Colleen, Silke and Suzan

**Absent:** Dawn

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## **Agenda**

1. Review Previous Minutes & Action Items (Chair)
2. Update Contact Information (All)
3. Status of Planning for September Event (Colleen & Dawn)
4. Planning for Events for Remainder of 2009 (Liting, Silke, Others)
5. Updates on WIE Website (Amine)
6. Buddy System Update – How is it working? (All)
7. Round Table (All)
8. Next Meeting (Chair)

## **Discussions**

**First Item:** Review Previous Minutes & Action Items

- \* L31 are up to date
- \* All action Items for June take care off

**Second Item:** Update Contact Information

- Joy is not longer with us
- Carole is joining us

**Action Item:** Amine to get Caroles info

**Third Item:** Status of Planning for October Event

\* Colleen: MCI tour:

- Colleen emailed Jim – no response, could arrange tour directly with MCI, we can go whenever we want.
- Cost calculation: for 47 people about \$20 for the bus per person
- Will offer breakfast on bus, will have lunch in a small restaurant in Pembina
- Suggested prices: \$ 45 for student, \$75 for member \$ 90 for non member

\* Liting: October 5<sup>th</sup> Eve

\* will start at 4pm

\* charge will be \$ 10 for students and \$20 for member, will be a tour and presentation, possible with coffee and cookies.

**Fourth Item:** Planning for Events for Remainder of 2009

- November Event will be planned by Chrystal – has to be technical
- December Event planned by Silke, Networking-event will be fundraiser event

**Action Item:** Crystal to collect Ideas

**Silke to book Triple B's once date is set**

**Fifth Item:** Updates on WIE Website

Amine to meet with Dawn

**Action Item:** Lesley will help set up meeting

**Sixth Item:** Buddy System Update

Liting is new Buddy to Susan and Colleen will be new buddy for Amine

Lesley and Silke want to meet

**Seventh Item:** Round Table:

New Item on Agenda: Financial update: we are positive!!!!

**Next WIE Meeting:**

**Tuesday September 22<sup>nd</sup>,  
7 – 8 pm**

**FYXX Coffee House  
835 Dakota Street**

**on just the other side of St Vital Mall.**